



# RANWW

Realtors® Association of Northwestern Wisconsin  
Northwestern Wisconsin Multiple Listing Service, Inc  
Realtors® Association of Northwestern Wisconsin Foundation

3460 Mall Drive, Suite 5A  
Eau Claire, WI 54701  
715-835-1089 or 888-221-0112  
715-835-4621 (fax)  
staff@ranww.org

## TEMPORARY OFF MARKET REQUEST FORM

Form must be submitted to the NWWMLS staff at time of status change request

Email completed form to: [Staff@RANWW.org](mailto:Staff@RANWW.org)

The undersigned, as seller(s) of property located at

\_\_\_\_\_ ,  
**(Property Address)**

have listed said property for sale with \_\_\_\_\_  
**(Name of Listing Office)**

at the price of \$ \_\_\_\_\_. In so doing, the undersigned have requested that said property be placed in a Temporarily off Market status within the Northwestern Wisconsin Multiple Listing Service (NWWMLS) for personal reasons, Status not to exceed 30 days.

**Temp off Market Start Date:** \_\_\_\_\_

**Temp off Market End Date:** \_\_\_\_\_

The undersigned are fully aware they are entitled to have their property placed in the NWWMLS and the property can be placed in *Temporarily Off Market* status within the NWWMLS only at their written request. Seller(s) is aware the MLS is designed to help sellers obtain the highest price and best terms in the shortest period of time and having their property *Temporarily Off Market* within the NWWMLS limits the exposure of their property.

**Date** \_\_\_\_\_ **Seller(s)** \_\_\_\_\_  
\_\_\_\_\_

The undersigned Participant (*Broker*) of the NWWMLS hereby acknowledges that the above Sellers have listed their property with the undersigned; and that said Sellers have been advised of the benefits of the NWWMLS and neither the Participant (*Broker*) or his/her agent have acted in any manner so as to induce Seller to change property status to Temporary Off Market within the NWWMLS.

Date \_\_\_\_\_ **Participant (Broker)** \_\_\_\_\_

**Subscriber (Agent)** \_\_\_\_\_

**Temporary Off Market:** Property is listed but cannot be shown by anyone; property will not syndicate. Participants (Brokers)/Subscribers (Agents) MUST contact board office to request a Temporary Off Market Status; Status shall not exceed 30 days; **Temporary Off Market status cannot be added within the first 5 days of obtaining all necessary signatures.** If property needs to be off market longer than 30 days, the listing must be withdrawn.

\*Note 1. *Temporary Off Market* status must be requested using the Temporary off Market Status Request form.